

**Ms Jane Stroud**  
**Chief Executive Officer**  
**Kiama Municipal Council**  
[council@kiama.nsw.gov.au](mailto:council@kiama.nsw.gov.au)

Attention: Suzi Stojcevska, Strategic Planner

3 July 2025

**Planning Proposal (PP-2025-1047) to amend Kiama Local Environmental Plan 2011**

Dear Ms Stroud

I am writing in response to the planning proposal you have forwarded to the Minister under section 3.34(1) of the *Environmental Planning and Assessment Act 1979* (the Act) in respect of the planning proposal to amend the Kiama Local Environmental Plan 2011 to make various housekeeping and other amendments.

As delegate of the Minister for Planning and Public Spaces, I have determined that the planning proposal should proceed subject to the conditions in the enclosed gateway determination.

I have also agreed, as delegate of the Secretary, any inconsistency of the planning proposal with applicable directions of the Minister under section 9.1 of the Act is justified in accordance with the terms of the Direction (except those outlined below). No further approval is required in relation to the Directions.

However, Council may still need to obtain the agreement of the Secretary to comply with the requirements of section 9.1 Direction 4.3 Planning for Bushfire Protection.

Considering the nature of the planning proposal I have determined that Council may exercise local plan-making authority functions in relation to the planning proposal.

The proposed local environmental plan (LEP) is to be finalised on or before 1 March 2026. As this is a minor amendment, Council is to request Parliamentary Counsel's Office commence drafting as soon as practicable. A copy of the request should be forwarded to the Department of Planning, Housing and Infrastructure.

Parliamentary Counsel's Office is not responsible for the drafting of map-only amendments to LEPs. Requests for legal drafting for map-only amendments must instead be sent to [mapinstrument.drafting@dpie.nsw.gov.au](mailto:mapinstrument.drafting@dpie.nsw.gov.au). The relevant Department of Planning, Housing and

Infrastructure team contact should be copied into the request. The request must include the drafting instruction template, planning proposal and gateway determination.

The NSW Government has committed to reduce the time taken to complete LEPs. To meet these commitments, the Minister may appoint an alternate planning proposal authority if Council does not meet the timeframes outlined in the gateway determination.

Should you have any enquiries about this matter, I have arranged for Andrew Hartcher, Senior Planner, Southern, Western and Macarthur Region to assist you. Mr Hartcher can be contacted on 02 4247 1823.

Yours sincerely



**Graham Towers**  
**Manager, Southern, Western and Macarthur Region**  
**Local Planning and Council Support**

Encl: Gateway determination